



City of Federal Way

2026 Commercial
Collection Guide

Exclusive Federal Way Services Line: 253-833-3333 | wmnorthwest.com/federalway

My WM

Use the My WM App or this guide for tips and resources to improve garbage and recycling at your business. Others have found it easy to achieve success using these resources.

Invite WM's Recycling Outreach staff to company meetings and events to provide fun and informative recycling presentations for employees. We're here to help! Contact recyclenw@wm.com for more info.



Scan this code to download the My WM app



Free Recycling Service for Businesses

Each business is eligible for up to two 96-gallon recycling carts serviced weekly at no charge.

This includes businesses that share garbage service and individual businesses located within a business park or commercial building.



Illegal Dumping and Theft of Services

- "Illegal dumping" is garbage placed on the ground instead of a container. If reported, Code Compliance will require the business owner to arrange for clean up.
- "Theft of service" is off-site material getting dumped in your garbage container without your permission (stealing your garbage service).
- Report to Police Department: 253-835-2121
federalwaywa.gov/page/file-police-report-online

Blocked Containers or Contaminated Recycling

WM maintains a "Haul or Call" policy for collection.

We ask customers to keep containers unblocked (parked cars, overflow material, locked gates, etc.) so that we can empty and replace them in a timely fashion.

- If a driver finds a container blocked or contains contamination, they will call WM Dispatch.
- Dispatch will contact the customer while the driver waits up to 4 minutes for access before moving on with the route.
- If Dispatch reaches the customer, they will ask the customer to clear access or remove the contamination and arrange for later collection if necessary.
- If Dispatch is unable to contact the customer, they will leave a message explaining the circumstances, and ask the customer to call Customer Service to schedule another collection. Extra service charges may apply.



Save Time and Money

- Encourage recycling right. By increasing recycling and reducing garbage collection, you can reduce your bill.
- Right size your container and frequency of pickup so material doesn't get left on the ground.
- Place garbage and recycling containers together for easy employee access.
- Consider contracting out garbage enclosure monitoring and maintenance.
- Request slotted lids for recycling containers to reduce contamination.
- Instruct employees to flatten boxes.
- Remove bulky items and hazardous waste from enclosures.



Keep Enclosures Clean

Garbage trucks cannot pick up bulky items. WM offers a separate fee-based bulky item pick up service.

Hazardous waste is banned from garbage/recycling containers.

- Right size your container and frequency of pickup to avoid charges for extra set-outs.
- Close container lids to deter pests and keep rainwater from entering your container.
- Request free replacement of broken/damaged WM containers and lids.
- Pick up any litter or debris around containers frequently.
- Install cameras to monitor enclosures to deter illegal dumping.

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RECYCLING



Place only the items listed below in your **blue** recycling container.

Metal

ALUMINUM & TIN CANS

Place tin lids in can, crimp shut.

SCRAP METAL

Small, non-working metal appliances, pots, tools, etc. Limit 2' x 2' x 2', 35lbs; no wood, plastic or rubber attachments; no sharp metal.



Glass

JARS & BOTTLES (ALL COLORS ACCEPTED)

Only bottles and jars—no other types or shapes of glass are allowed.



Paper and Cardboard

CLEAN & DRY

Most types of paper and cardboard are accepted, as long as it is clean and dry. Instruct employees to flatten boxes.



Plastic

BOTTLES, JUGS & TUBS

Only recycle these "shapes" of plastic containers—do not worry about the recycling symbol or number.



Recycle Right®

- Recycle paper, cardboard, glass, tin/aluminum cans, and plastic bottles, jugs and tubs in the same container!
- Contact the City to request small interior recycling containers to place next to desks, copiers and break rooms. (While supplies last.)
- Invite WM Recycling Outreach staff to help set up your recycling program and speak at staff meetings. Contact recyclenw@wm.com for more info.



RECYCLING TIPS

Clean · Empty · Loose

No plastic bags, garbage bags or "recycling" bags allowed. Empty clean recyclables out of bags and boxes into the cart so that they can be easily sorted.



Empty and rinse out all food residue. Labels do not need to be removed.



Recycle Right. See results in your bill: The value of materials recycled in carts will be credited back to Federal Way businesses on the garbage bill. This will change annually based on the amount of materials recycled by all of Federal Way.



Less Packaging. Look for products that use less packaging. When manufacturers make their products with less packaging, they use less raw material. This reduces waste and costs. These extra savings can be passed along to the consumer. Buying in bulk, for example, can reduce packaging and save money.

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YARD+FOOD WASTE



These go in your **green** yard+food waste cart.

Yard Waste & Plants



Food Scraps & Leftovers

ALL FOOD
INCLUDING
MEAT, CHEESE
AND BONES



No
plastic bags,
plant pots, soil,
sod, rocks, liquids,
shredded paper
or pet waste.

Paper

MUST BE UNCOATED
(NOT SHINY OR
PLASTIC-LINED)



Organics Management Law impacts businesses in 2026 and beyond:

Many businesses in Washington - including restaurants, schools, churches, and hospitals - must now arrange for organic materials collection in compliance with the Washington

Organics Management Law. Learn more about the law on the Ecology webpage.

ecology.wa.gov/waste-toxics/reducing-recycling-waste/organics-and-food-waste/2022-organics-management-law



Reduce waste with yard+food waste collection.

Instead of sending food scraps and food-soiled paper products to the landfill, yard+food waste collection turns them into compost.

A visit from a WM Recycling Specialist can help identify compostable materials in your garbage and assist you in setting up your collection system.

You can request a free site visit by contacting recyclenw@wm.com.

Painted and treated wood, concrete, rocks, and dirt are not allowed in your yard+food waste cart.

Use King County's "What Do I Do With?" **Lookup Tool** to find other disposal and recycling solutions for your business.



FOOD SCRAP TIPS

Collecting food scraps at work is easy!

Here's how:

- Set up centralized collection stations, using large or small collection containers.
- Outreach staff can help you set it up.



Use a stylish compost pail.



Use a reusable kitchen container or tall collection bin.



Place your food waste container near your recycling and garbage containers.

Visit recyclefood.com for a list of compostable bag retailers near your business.

Empty reusable containers into the yard+food waste cart frequently, and rinse out.



Visit our commercial **yard+food waste site** for additional information. wmnorthwest.com/federalway/comcompost.html



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GARBAGE



Bag these and put them in your **gray** garbage container. Collected weekly.

Non-Recyclable Plastic



GARBAGE TIPS

Double bag pet waste, vacuum dust, sawdust and cold ashes.



DO NOT put liquids, yard waste, hazardous waste, batteries or recycling in the garbage.



The numbers no longer matter. If a plastic item isn't a bottle, jug or tub, it belongs in the garbage.



Non-Recyclable Glass / Ceramics



Other Garbage



Non-Recyclable Paper



Non-Recyclable Metal



If fuel remains, take small cylinders to the Wastemobile.



Propane has no scent but the valve will still smell like rotten eggs when cylinder is empty.



Report illegal dumping.

You are encouraged to report this to your business manager, and to also contact Federal Way Police.

- If there is no suspect, report the theft online at federalwaywa.gov/page/file-police-report-online
- If you have details about the suspect (description, license plate, vehicle make/model, etc.), call the police non-emergency number at 253-835-2121

Dumpster Rental

Order roll-off dumpsters for large cleanups, junk and trash removal, and construction and demolition debris.

Contact us at **253-833-3333** to order.



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